

**GATEWAY HIGH SCHOOL  
BOARD OF TRUSTEES MEETING MINUTES  
Tuesday, October 18, 2005 @ 5:00 – 7:00 p.m.**

**Board Members Present:**

Leslie Burlock	Susan Hoffman	Gale Mondry
Cecily Cameron	Matt Holzer	Sharon Olken
Lydia Chavez	Bob Scavullo	Eve Collard
Leon Schmidt	Cathy Dean	Suzanne Schutte
Becky Draper	Marcia Matre	Laura Spivy
Carole Hays	Judith McCrae	Liana Szeto
Cloey Hewlett	Joyce McMinn	Alberto Tovar
Marie Washington		

**Board Member Excused:**

Peter Thorp	Karen Jess-Lindsley	Donna Liu
Lisille Matheson		

**Also Present:**

Christina Griffith	Margot Shaub	Quenadyne Bucher
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**1. CALL TO ORDER AND APPROVAL OF MINUTES:**

- 1.1** Chair Cathy Dean called the meeting to order at 5:09 p.m. The meeting was held in the Library of Gateway High School.
- 1.2** The draft minutes of the September 20, 2005 Board meeting were reviewed, changes made, and unanimously approved.

**2. PUBLIC FORUM: There were no public comments.**

**3. NEW BUSINESS:**

- 3.1** Introduction of Ashley Hager, faculty member. Ms. Hager was then excused from the meeting. Susan Hoffman asked Joyce McMinn and Matt Holzer to tell the board about Ashley's work at Gateway and her qualifications for joining the Board. Sharon Olken and Leon Schmidt also spoke on her behalf.
- 3.2** A motion was made that the Board recommend Ashley for membership, the motion was seconded and voted on unanimously. Ms. Hager re-entered the Library and was welcomed as its newest member.
- 3.3** Mr. Will Parish, and Student Council President Dulce Galicia, spoke to the Board about the work of the ASB – Associated Student Body, and gave a slide presentation demonstrating a renewed school spirit felt within our new school. Their talk to the Board highlighted work done this fall by each club, including the Tennis, Dance and Recycle clubs. Dulce spoke of the student leadership retreat in Half Moon Bay and answered questions from the Board.
- 3.4** Copies of updated Board names and addresses and committee contact lists were distributed.

#### **4. PRINCIPAL'S REPORT:**

- 4.1** Sharon Olken shared that this time of year is a stressful one with papers to grade, progress reports going home, advisory work and ongoing conversation with kids. Sharon was asked how many students received progress reports and she reported no more than 65 or 15% of the student body. Sharon addressed the series of facilities break-ins and thefts, and detailed the security measures which have been taken. She also answered questions concerning interaction with the neighborhood in connection with the thefts and the increased security impacting our budget.
- 4.2** Sharon mentioned that Gateway High will be featured in the Fillmore News next month, and answered a question regarding the diversity work by Toni Wilson.
- 4.3** Vice Principal Christina Griffith also addressed the Board regarding disciplinary issues.

#### **5. EXECUTIVE DIRECTOR'S REPORT:**

- 5.1** Peter joined the meeting via cell phone conference call as he was attending a conference and provided a facilities update.

#### **6. CHAIR'S REPORT:**

- 6.1** Chair Cathy Dean addressed the Board regarding strategic planning, asking that reflection be made on where we have been and where we are going. She urged the Board to consider how goals and successes are measured, and challenged the Board to study the Twelve Principals of a Board document. Student Achievement is a fundamental goal, and the Chair again recommended that Board members to consider what operating model best supports this goal and others – and then begin to consider a roadmap for the next 5 years. Peter suggested we be specific in planning, and continually measure progress. Much discussion took place.

#### **7. COMMITTEE REPORTS:**

- 7.1** Development: Eve Collard shared the news of the Draper Family gift to Gateway, the largest gift our school has received. A brief, preliminary discussion took place as to how this gift could be used. Margot Shaub spoke about the Matters of the Mind Luncheon in November and reported that there is much interest in the luncheon and still capacity for more guests.
- 7.2** Finance: Marie Washington reported that the Finance Committee did not meet the previous week as planned but the committee will be meeting on October 19<sup>th</sup>. Financial statements were distributed to the Board for review.
- 7.3** Faculty Affairs: Gale Mondry advised the Board that the committee will focus on faculty retention this year. Conversations with other schools regarding their experience will take place.
- 7.4** Outreach and Communications: Meetings have started with community leaders. Leon Schmidt and Joyce McMinn described a meeting with Reverend Boyd from the Bethel AME church who was astounded that Gateway had been teaching the Houses about neighborhood history and had named the houses based on these lessons. They have several more meetings planned in the future.

8. **ADDITIONAL BUSINESS:** The Board went into a closed session to discuss personnel issues.

9. **ADJOURNMENT:** There being no further business to come before the Board, the meeting was adjourned at 7:15 p.m. The next meeting is scheduled for Tuesday, November 15, 2005 at 5:00 p.m. in the Library at Gateway High School.

Signed: \_\_\_\_\_  
Becky Draper, Board Secretary

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