

**GATEWAY HIGH SCHOOL
BOARD OF TRUSTEES MEETING MINUTES
Tuesday, September 19th, 2006 @ 5:15 – 7:15 p.m.**

Board Members Present:

Leslie Burlock	Cecily Cameron	Eve Collard
Cathy Dean	Becky Draper	Erica Goncalves
Susan Hoffman	Karen Jess-Lindsley	Joyce McMinn
Lisille Matheson	Gale Mondry	Toye Moses
Sharon Olken	Bob Scavullo	Leon Schmidt
Suzanne Schutte	Laura Spivy	

Board Member Excused:

Robin Donohoe	Ashley Hager	Carole Hays
Norm Katz	Donna Liu	Judith McCrae
Pat Napoliello	Liana Szeto	Peter Thorp
Alberto Tovar		

Also Present:

Karen Dutina	Quenadyne Bucher	Iris Smith
Lorne Buchman		

1. CALL TO ORDER, SPECIAL PRESENTATIONS, AND APPROVAL OF MINUTES:

- 1.1** Chair, Cathy Dean, called the meeting to order at 5:15 p.m. The meeting was held in the Library of Gateway High School.
- 1.2** The minutes of the June 13, 2006 Board Meeting were reviewed and unanimously approved.

2. CHAIR REPORT:

Chair Cathy Dean announced that the New Donor's Reception is scheduled to take place in our Library on October 5th. She encouraged all Trustees to invite individuals who would be interested in joining our growing circle of Gateway friends.

Cathy also shared the news that the search for a new Development Director is going very well.

At this point, Lisille Matheson passed around invitations for the November 14th "Matters of the Mind" fundraising luncheon featuring Tobias Wolff. She is seeking corporate sponsors for the luncheon, and encouraged the Trustees to share ideas and suggestions.

3. PRINCIPAL'S REPORT:

Sharon Olken welcomed the Board to the new school year, and acknowledged all faculty, staff and Trustees who contributed to the smooth start to the year. Sharon highlighted this great start with the story about the unexpected visit from Jack O'Connell, *State Superintendent of Public Instruction for the California Department of Education*, and shared his post-visit letter, which praised Gateway. Hoover Lydell, *SFSUD Employee Consultant to the Superintendent*, also visited in the first days of the school session, and commended the positive changes our presence has made in the community and our high test scores.

Sharon briefly shared some key points that she has brought back to Gateway from a July conference for over 150 urban high school principals held at the Harvard School of Education.

Sharon talked about three major focus areas for the current year which included imparting a "college prep" tone that will instill the belief in every student that they *will* go on to college, increasing attendance, and improving test scores.

Sharon touched on the importance of developing partnerships such as the Stanford School of Education and KIPP SF Bay Academy, and the priority they will take this year. She led a discussion on the possibilities of further partnering with KIPP based on interest expressed by Lydia Glassie, Principal, who would like to see more KIPP graduates attend Gateway.

4. CAMPAIGN -- Gateway to the Future:

Lisille Matheson introduced Lorne Buchman, a campaign consultant, who is working closely with the Campaign Committee. Lisille invited Lorne to lead the group in a discussion of effective fundraising trends. Then each Trustee was asked to complete a one-page form listing ways he/she would personally assist the committee to help the Campaign reach its goals.

5. FINANCE:

Laura Spivy briefly reviewed the August financial statements with the Board. Those who desired further detail agreed to speak with Laura after the meeting.

Sharon announced that Karen Dutina, Gateway's Director of Operations, would be leaving. Sharon acknowledged the outstanding work that she has done, and how much the entire Gateway Family will miss her. Karen then received a standing ovation from everyone. Laura Spivy distributed a document outlining the plan for hiring Karen's replacement.

6. OTHER ANNOUNCEMENTS:

Cathy opened the floor for any announcements before the adjournment of the meeting.

Sharon announced the election of the new Faculty Board Member, Will Parish, who will be ratified at the start of the October 17th meeting.

7. ADJOURNMENT:

There being no further business to come before the Board, the meeting was adjourned at 7:10 p.m. The next meeting is scheduled for Tuesday, October 13th, 2006 at 5:00 p.m. in the Library at Gateway High School.

Signed: _____
Becky Draper, Board Secretary

Date