

**GATEWAY HIGH SCHOOL
BOARD OF TRUSTEES MEETING MINUTES
Tuesday, March 18th, 2008 @ 5:10 p.m. – 7:07p.m.**

Board Members Present:

Leslie Burlock	Susan Hoffman	Will Parish
Cecily Cameron	Bill Johnston	Mayer Riff
David deWilde	Joyce McMinn	Bob Scavullo
Cathy Dean	Judith McRae	Leon Schmidt
Robin Donohoe	Lisille Matheson	Laura Spivy
Erika Goncalves	Toye Moses	Suzanne Schutte
Scott Gutterman	Sharon Olken	

Board Members Excused:

Eve Collard	Gale Mondry	Liana Szeto
Norm Katz	Tracy Pore	Peter Thorp
Donna Liu	Ellice Sperber	Greg Toler

Also Present:

Chris Hero	Tina McGovern	Iris Smith
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1. CALL TO ORDER

Chair Cathy Dean called the meeting to order at 5:10 p.m. The meeting was held in the Library of Gateway High School.

There was no public comment

2. VIEWING: DAY IN THE LIFE OF GATEWAY

Sharon Olken shared "A Day in the Life of Gateway," a slide show of students' photos cataloging Gateway activity from 7am to 5pm.

3. APPROVAL OF MINUTES

The Minutes of February 5th 2008 were reviewed and unanimously approved.

4. UPDATES

Cathy Dean spoke briefly about the success of March 11th educational panel discussion and thanked all those who contributed to the success of the panel as well the donor reception which preceded it.

5. BUDGET FOR 2008-9

Cathy Dean introduced the discussion about the proposed spending budget for the 2008-2009 school year saying that this represents initial thinking and a finalized budget will be approved in the June meeting. Based on the Development Committee's recommendations, it is conceivable that fundraising goals can be increased next year. The Board discussed specific fundraising targets in detail, focusing particularly on how fundraising from Gateway families may change. The Board also discussed fundraising events planned for the upcoming school year including the Parent Auction and the 2008 Luncheon.

Chris Hero and Laura Spivy further discussed the preliminary budget including concerns about the budget cuts. After careful examination of non-fixed items in the budget and determining those which can be removed, the Finance Committee feels confident and pleased that we are close to a balanced budget. Two major data points yet undetermined are, state cuts (which may not be finalized until November) and the Parcel Tax (vote on June 3rd). The preliminary budget reflects the most conservative scenario: maximum budget cuts and no parcel tax. The Finance Committee continues to seek ways to increase revenue and reduce expenses. The Board further discussed items pertinent to the preliminary budget including the ADA analysis presented in the prior meeting, balancing staffing for next year, allocation of income from the endowment, and the Education Committee's recommendations for changes to the 9th grade program. The latter has not been yet been built into the budget but will be discussed in further detail pending a presentation from the Education Committee.

Chris updated the Board about progress made in the faculty compensation discussion. A sub-committee of the Finance and Faculty Affairs committee has been working to understand comparative compensation structures and levels – working to see if a new structure can be found that will reward excellence in teaching and reflects Gateway’s mission. This investigation is looking at a number of other models. This work is in the preliminary stages and continues to be discussed by the Faculty Affairs Committee and the Board will continue to be updated as discussions continue.

6. AUDIT COMMITTEE

The Audit Committee Charter, prepared by Mayer Riff, was reviewed and unanimously approved.

7. DEVELOPMNT COMITTEE

Tina McGovern, Direct of Development, thanked the 10-Year donors present for their generous gifts. These gifts will help to fund the 10 Year Anniversary celebration as well as a scholarship for a Gateway student. Of the 10 sponsors, nine were Trustee members (one was a corporation).

Sharon Olken presented a plaque honoring the four Trustee members who have who have been leaders of Gateway since it’s inception. Sharon thanked Lisille Matheson, Suzanne Schutte, Gale Mondry and Cathy Dean for their leadership, guidance and support. They have all made a huge difference to this school, and Gateway wouldn’t be the same without them.

8. PRINCIPAL’S REPORT

Sharon Olken’s address focused on major events taking place in 2nd semester including professional development events, major student projects, the recent school-wide community service day and the enrollment lottery. William Johnston discussed the recent freshman class project. As part of the Oracle Grant, Humanities 9 classes worked for five weeks on a project-based comparative religion project. The students interviewed religious practitioners and created websites geared for an audience of middle school and up. The students recorded interviews with equipment purchased by Oracle and set them up as podcasts on their websites. Tomorrow Gateway will host a public potluck and viewing of their websites.

Sharon announced that Todd Barringer, Director of Enrollment and Registrar will not be returning to Gateway next year. He has been with us for four years and done a good job. Sharon added that though this year’s lottery had a few less applicants than previous years, she believes that the students who applied have good sense of Gateway’s mission.

Sharon also announced that Ashley Hager, Director of the Learning Center will not be returning to Gateway next year. In her time here, she has done a superb job of uniting staff and growing as a leader. Denise Olivera (Currently Gateway’s Head Resource Specialist) will assume the position of Director of the Learning Center. Sharon expressed her confidence that she will take us to the next level.

9. ADJOURNMENT

There being no more business to bring before the Board, the meeting was adjourned at 7:07 p.m. The next meeting is scheduled for Tuesday, April 22, 2008 in the Library at Gateway High School.

Signed: _____
Eve Collard, Board Secretary

Date