

GATEWAY HIGH SCHOOL
BOARD OF TRUSTEES MEETING MINUTES
Wednesday, November 15, 2006 @ 5:12 p.m. – 7:03 p.m.

Board Members Present:

Leslie Burlock	Norman Katz	Suzanne Schutte
Eve Collard	Joyce McMinn	Laura Spivy
Cathy Dean	Lisille Matheson	Liana Szeto
Robin Donohoe	Toye Moses	Peter Thorp
Becky Draper	Sharon Olken	Alberto Tovar
Ashley Hager	Will Parish	
Susan Hoffman	Bob Scavullo	
Karen Jess-Lindsley	Leon Schmidt	

Board Member Excused:

Cecily Cameron	Donna Liu	Pat Napoliello
Erika Goncalves	Judith McRae	
Carole Hays	Gale Mondry	

Also Present:

Tina McGovern	Iris Smith
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1. CALL TO ORDER AND APPROVAL OF MINUTES:

Chair Cathy Dean called the meeting to order at 5:12 p.m. The meeting was held in the Library of Gateway High School. The minutes of the October 17, 2006 Board Meeting were reviewed and unanimously approved.

2. EVENT UPDATES

Burl Toler Building Renaming Ceremony: Joyce McMinn shared the success of the Burl Toler Building Renaming ceremony with the Board. She acknowledged the work of liaison from the San Francisco Unified School District and the members of Burl Toler's family and friends who worked with her in making this event possible. Gateway High School is proud to be in a building with Mr. Toler's name and strives to pass his legacy on to our students.

Matters of The Mind Luncheon: Lisille Matheson was thanked for her strong leadership of the Lunch Committee that culminated in an inspirational November 14th luncheon. She received several emails and letters praising the students and guests who participated in the program. One of the emails was from Mr. Wolfe himself, who commented on how well the student council officers conducted themselves and volunteered to help with the search for next year's luncheon guest.

Fundraising Activities: Tina McGovern, the Director of Development and Outreach distributed a report detailing her work during her first two weeks at Gateway. She then brainstormed with the board on some strategies to conduct follow-up and outreach to the friends of Gateway.

3. PRINCIPAL'S REPORT: With Finals and Winter Break quickly approaching, the academic pace has really picked up at Gateway. Excitement has also begun to stir about Project Week, which follows Winter Break. Project week is highly anticipated due to its ability to bring the school closer together as a community. Some of the this year's Project Week programs include three types of new mission strategic programs geared towards giving students the college experience and insight into the career world. Also, there are plans to make the Gator Gala more of a community event, more focused, better supported, and more mission-consistent.

This year Gateway is again eligible for the California Distinguished School Award. Gateway and KIPP SF Bay Academy are two of the three eligible schools in San Francisco. Sharon plans to come to the Board for suggestions and help in the application process.

Sharon briefly discussed the enrollment of students from KIPP SF Bay Academy. She plans to meet with KIPP SF Bay Academy Principal, Lydia Glassie, to continue developing the plan.

- 4. STRATEGIC INITIATIVES – MEASURING PROGRESS DISCUSSION:** Chair Cathy Dean led a discussion about measures to evaluate the success of Gateway's Strategic Plan Initiatives. Cathy emphasized the importance of discussing Gateway's strengths as well objectively discussing where there is room for improvement.

1. Strengthen college-preparatory program and culture: The Board discussed the role of financial aid in the effort to get students to attend 4 year colleges. The Board also brainstormed about new methods to measure the success of this Initiative including following up with the academic status of Gateway alumnae/i. It was agreed that the ability of Gateway graduates to succeed academically in college is a reflection of Gateway's Academic and College Counseling programs.

2. Create and implement a roadmap for closing the achievement gap: The Board discussed the importance of setting goals that are both readily achievable as well as those that are achievable in time. The ultimate goal is to progress each year in these initiatives. Some suggestions in this effort included creating overarching strategic goals and then setting annual benchmarks that would serve as successive steps in achievement. By creating this type of step-by-step roadmap consistent with priorities that the Board agrees should be implemented, the faculty can focus their efforts, report where progress is gained and where more resources are necessary.

Initiatives 3-6: Upon agreement that Initiatives three through six need to be further developed, Cathy Dean resolved to assign these Initiatives to different committees who would then report details in upcoming Board meetings.

- 5. CAMPAIGN TO THE FUTURE:** Peter Thorp acknowledged the great strides made thus far in the in efforts to reach the Campaign goal. Lisille Matheson shared the Campaign to The Future Case Statement with Board and expressed her hope that it will serve as a great tool in the efforts to achieve the Campaign goal. With focus of the Campaign now shifting to the Scholar's Fund, Lisille encouraged the Board to play an active role in this endeavor. Peter Thorp led a discussion about ways in which the Board can contribute to this effort by reaching out to individuals who might support Gateway.

- 6. AUDIT COMMITTEE:** Gateway's Financial Statements as of June 30, 2006 that received a clean audit were unanimously approved.

7. ANNOUNCEMENTS:

- This year's holiday Party is scheduled for December 13, 2006 at the Ft. Mason Center.
- The Gator Gala is scheduled for January 11, 2007.
- Board Visit day is scheduled for February 16, 2007 with Breakfast during the Faculty Meeting.

8. ADJOURNMENT:

There being no further business to come before the Board, the meeting was adjourned at 7:03 p.m. The next meeting is scheduled for Tuesday, December 12, 2006 at 5:00 p.m. in the Library at Gateway High School.

Signed: _____
Becky Draper, Board Secretary

Date